

DRAFT MEETING MINUTES

New Mexico Statewide Independent Living Council Quarterly Meeting

December 21, 2018 – 9:30AM

Disability Rights New Mexico 3916 Juan Tabo Blvd NE, Albuquerque, NM

I. Welcome/Call to Order order at 9:31 a.m.

Jason Gordon called the meeting to

- II. Roll Call Jason Gordon not enough members for a quorum quorum not need as we do not have any action items. This is a short meeting on the transition for SILC.
 - Rebecca Holland Present
 - Anna Vigil Present
 - Jason Gordon Present

III. Discussion about the SPIL

- Rebecca Holland two things to discuss (1) SPIL and (2) Transition of SILC officers
- Daniel Fernandez resigned. Bylaws do not appear to direct us what to do on a vice chair vacancy only direction given is when the chair vacates. We will need to elect a vice chair so we will put this as an action item on our agenda for the next meeting on January 11, 2019. Also we need to remind Sherry to advertise the meeting 3 days out for a Special Meeting. Jason will send her information on 3 January.
- Rebecca Holland if nobody comes forward to take the VC position I will nominate myself.
 - Coby Livingstone may be interested. Protocol would be first to acknowledge Daniel has stepped down and secondly make sure the meeting gets advertised.
 - Jason email Tammy advise her we want to advertise the SILC Coordinator immediately and have it close on January 25th. The only and current applicant is Larry Rodriguez. Jason will send him a letter advising he will not be hired and advise him not to apply.
- SPIL do we revise it is not in the best interest of SILC or the CIL's to revise due to the SILC coordinator position (another action item for the next meeting do we pursue coordinator via DVR or via a contract that decision would determine the route we need to go for the SPIL.
- Audra has done a great job with the SPIL



IV. Discussion of Transition of SILC Officers

- Rebecca I am giving you a jump drive with SILC items that will be helpful in your duties as SILC Chair. Overview of folders on the drive:
 - Budget
 - Bylaws
 - Policies and Procedures
 - Agenda upcoming meetings
 - Legal Paperwork letters from ACL, appointment letters, training, and correspondence from Greg Trapp.
 - Subfolder DVR meeting minutes, member info and roll call, reports, SILC education items (which are pulled from the ILRU website), SPIL public meeting (revisions, public comments), SILC Coordinator SOW (Scope of work)
- Rebecca ACL will need to know you are the chairperson for SILC. Regina Blye is the new project officer for ACL/SILC.
- Request from DVR/Allegra Tapia expenditure of SILC budget what do we have left (July we started with 80,000)
 - Q&A: Jason is the 704 Report due on January 31, 2019? Yes, it is now due on January 31st. Anna will send a sample of 2018 report to Jason and Rebecca.
 - A letter will need to be sent to ACL stating the NM SILC is in compliance (deadline is end of this year 2018)
 - Jason what issues do you see on the horizon?
 - Rebecca resolve the coordinator vacancy, communication with DVR is critical, relationships between CIL directors and members in general (important that each SILC member feels we are working on something together)
 - Strategic planning to impact areas
 - Idea from Coby hand out a survey at NMTAP (get a small committee to come up with the survey)
 - January 11th meeting we will discuss DSE
 - Jason what will trip me up administratively in this position?
 - Rebecca time sensitive items (getting items to DVR for advertisement) and you must keep open and positive communication with board members possibly in addition to quarterly SILC meetings have CIL quarterly meetings for an hour just to open a communication platform.
 - Consumer calls get info to appropriate CIL director and have them follow up with you the outcome.

V. Adjournment

- Jason moved to adjourn the meeting. Rebecca seconded the motion.
- The meeting adjourned at 11:51 a.m.