

State Rehabilitation Council
Quarterly Meeting
December 11, 2015
Thomas Branigan Memorial Library
Las Cruces, NM 88001
10:00 a.m. – 3:00 p.m.



Members Present:

Richard D. Jirón
Melinda Garcia
Bernadine Chavez
Larry Rodriguez
Ron Garcia
Sarah Michaud

DVR Staff Present:

Adrian Apodaca
Kasha Suina

I. Welcome/Call to Order

Meeting was called to order at 10:15 A.M.

II. Introductions

Council members introduced themselves and also present were the SRC awardees.

III. Roll Call

Introductions served as roll call. Quorum was established.

IV. Action Items

A. Approval of Agenda

Motion to Approve Agenda by Mr. Garcia; 2nd by Mr. Rodriguez. With no changes being made, and none opposed, the motion passed.

B. Approval of Minutes – September 18, 2015

Motion to Approve Minutes by Mr. Rodriguez; 2nd by Ms. Chavez with changes noted, and none opposed, the motion passed.

V. Moment of Silence for San Bernardino Inland Regional Center

Moment of silence observed by all in attendance.

VI. SRC Awards Ceremony

Las Cruces Public Schools was awarded the Employer Award, Superintendent Stan Rounds accepted award on behalf of Las Cruces Public Schools

Chad Jackson was awarded the DVR Employee Award.

Cheryl Burns was awarded the DVR Counselor Award.

VII. Action Item

A. Election of New Chair and Vice Chair

Current Chair Ms. Michaud received two nominations for Chair: Richard D. Jirón and Ronald Garcia. Richard respectfully declined the nomination. Ronald Garcia accepted the nomination.

Chair Ms. Michaud received one nomination for Vice Chair: Melinda Garcia. Melinda accepted the nomination.

Ms. Chavez made the motion to elect by acclamation, 2nd by Mr. Jirón; with none opposed; the motion passed.

VIII. Director's Report

- A. DVR VR Counselor representative is going to be Olga Alvara; Mr. Jirón will send Ms. Alvara the packet to start the process of getting appointed by the Governor's office.
- B. DVR will work with Admin Assistant to get the SRC Website updated with current documents (minutes, agendas, Annual Reports). Kasha will talk with Robert (IT at NMDVR) to get website updated. Draft minutes need to be sent out to SRC members and uploaded to website within 10 days of SRC Quarterly meeting. Must comply with Open Meetings Resolution Act.
- C. Adrian Apodaca working on getting all vacant positions filled within the agency.
- D. Responses to Survey to be given at next meeting. Sarah will forward info to Adrian.

IX. SRC Chairperson Report

A. Annual Report:

Need Quotes from SRC Membership to include in the Annual Report by 12/16/15. The Chair stated she would like to have the report done before Christmas. Sarah and Alex are working with Kasha to get the report done.

- B. This will be Sarah's last SRC meeting, as well as Alex Martinez's. Discussion occurred regarding Alex's replacement. Ms. Chavez reported that Ms. Ibanez's application for membership was lost at the Governor's office; Mr. Jirón will send a new application to Ms. Ibanez. Discussion regarding a representative from PED; Adrian stated that the representative is going to be Mark Mutz. Mr. Jirón will send him packet.

X. Annual Report Review and Draft Discussion

Members reviewed the draft annual report that Kasha prepared. The council discussed the title pages and content. Kasha will have a draft to Alex and Sarah by next week. Alex has submitted content; his goal is for content to be clean and easy to read. The council discussed DVR Success Stories, Kasha sent area offices request to send her stories, she will see if any have sent any by today's deadline. Adrian will send follow up email to area offices requesting success stories. The council discussed agency responses to recommendations. Chair Sarah asked council for feedback regarding Annual Report. Addition of SRC Members along with a photo (which was taken at today's meeting). Make changes in report from "2 to two". The Chair reminded everyone that quotes are still needed for SRC report.

XI. Standing Committee Review and Discussion

- A. Executive Committee: Nothing more to present besides the elections. Mr. Jirón will continue to serve as the Sergeant of Arms.
- B. Membership Committee: Barbara Ibanez packet was lost by Governor's office. She will need to resubmit. Sandy Sandoval is a prospective council member. The Governor's office has received his application packet. The council needs a member from PRO, at the last SRC meeting Dr. Aguilar recommended getting someone from EPICS. Bernadine Chavez will help recruit members from EPICS. Ms. Chavez recommended a review of the SRC By-Laws; specifically for officer terms as they relate to end of terms; put on agenda for next quarter's SRC meeting; should have at least 15 members on SRC.
- C. Awards Committee: The council discussed the awards ceremony that was just completed. The Council thanked Richard Jirón for his efforts. Council would like awards put on SRC website, DVR website, posted in the "Around the Roundhouse" newsletter and local newspapers. Adrian or Kasha will talk with Mike Mulligan regarding newspapers and newsletter. Kasha will work on getting announcement on the websites.

Ms. Olga Alvara joined the SRC meeting. Mr. Jirón reviewed the appointment process with Ms. Alvara.

- D. Legislative Committee: Bernadine informed Adrian that the Legislative Committee is able to help with any legislative issues.

XII. Other Business

- A. Time and Location for Next SRC Meeting. Next meeting is set for March 25, 2016 at the NMDVR State Office in Santa Fe. Public Forum at 9 A.M. SRC Meeting to be held from 10 A.M – 3 P.M. Also discussed to have the June meeting on June 3, 2016 in Taos from 10 A.M – 3 P.M.

XIII. Adjournment

There being no further business to discuss the meeting was adjourned at 1:47 p.m.