



Professional Dress Tips for an Interview

Men's Interview Attire

- Suit (solid color - navy or dark grey)
- Long sleeve shirt (white or coordinated with the suit)
- Belt
- Tie
- Dark socks, conservative leather shoes
- Little or no jewelry
- Neat, professional hairstyle
- Limit the aftershave
- Neatly trimmed nails
- Portfolio or briefcase

Women's Interview Attire

- Suit (navy, black or dark grey)
- The suit skirt should be long enough so you can sit down comfortably
- Coordinated blouse
- Conservative shoes
- Limited jewelry (no dangling earrings or arms full of bracelets)
- No jewelry is better than cheap jewelry
- Professional hairstyle
- Neutral pantyhose
- Light make-up and perfume
- Neatly manicured clean nails
- Portfolio or briefcase

What to Wear to Your Job Interview

Interview Attire for Men:

Clean shaven face or neatly trimmed beard

Two-piece suit

- Cleaned and pressed
- Conservative colors like navy and dark gray

Long-sleeve shirt, even in summer

- White or light blue solid color

Empty pockets to eliminate bulges

Conservative tie

Belt matching color of shoes

Leather shoes, black or cordovan

- Polish night before

No earrings

Clean, trimmed fingernails



Tips

- ❗ Lay out your interview outfit the evening before and check for stains, tears or missing buttons.
- ❗ Make sure your interview clothing is clean and well pressed.
- ❗ Except for women's earrings, avoid body-piercing jewelry.
- ❗ Avoid perfume, cologne, and aftershave.
- ❗ Men should be clean-shaven. A carefully trimmed beard or mustache is also acceptable. Avoid stubble that looks like a few days of growth.
- ❗ If possible, cover your tattoos.
- ❗ Wear clothes that fit.
- ❗ Do not wear flashy jewelry or watches.

Interview Attire for Women:

Two-piece, matched suit

- Skirt should cover thighs when seated
- Navy, black, gray or dark brown

Tailored blouse, shell or knit top

- Do not show cleavage
- Avoid gaping at chest

Leather Shoes

- No stilettos or platforms

Carry only one bag or tote

Avoid perfume

Avoid heavy makeup

Clean, trimmed fingernails



You only get one chance to make a good first impression with a potential employer. The clothes you wear are the first part of that first impression, so dress to impress. A business suit says you mean business, even though it may make you feel overdressed and uncomfortable. It shows that you care about making a good first impression. Thousands of people are eliminated as job candidates every week merely because they were not dressed appropriately for the interview, but a business suit is always appropriate.