

SRC Quarterly meeting
April 4, 2019
9:30am
Location: TIWA Building
401 Broadway Blvd., NE Albuquerque, NM 87106



SRC Quarterly Meeting

I. Call to Order/Roll Call

Meeting called to order at 9:37 am

Members Present:

Sandy Sandoval, Chair
Sarah Michaud, Vice Chair
Tracy Agiovlasis
Yolanda Montoya-Cordova
Bernadine Chavez
TJ Chester
Daniel Roper
Paula Seanez
Keith Maes

Members Absent:

Rebecca Holland - Excused
Guy Surdi

Guests Present:

Michael A. Archibeque – Contractor MA Strategies

DVR Staff Introduction

Robert Alirez, Acting DVR Director
Eileen Marrujo, ASU Deputy Director
Lucinda Garcia, Acting Deputy RSU Director
Keith Maes, VRC for DVR
Anna Vigil, DVR Independent Living Program Manager

II. Action Items

A. Approval of Agenda

Tracy Agiovlasis made motion to approve Bernadine Chavez 2nd

B. Approval of Minutes – December 2018 - (Minutes not approved at this time)

Sarah Michaud – Last meeting minutes were incorrect. The minutes included attendance information that was correct for the December 6th meeting but all of the minutes information was from the September meeting not the December 6th meeting. Sandy Sandoval will resend minutes for review prior to next meeting. Next meeting will need approval for both sets of minutes. Corrections needed to minutes for approval.

Sarah Michaud - master email list is needed. Bernadine Chavez – sent master list to Kathy Abernathy as well updated members term dates; I may still have it in my email and will send to Sandy. Sarah Michaud has started a handwritten list.

III. 121 report – Paula Seanez and Rebecca Holland

Paula Seanez will submit hardcopy.

- Down to 2 project officers working with 9 VR programs, so they are not getting technical support.
- Program funded on a 5 year grant so tribes can compete
- CANAR posted a grant writing workshop
- Next CANAR conference will be 17-20 June in Connecticut there are no VR Tribal Programs there
- Rebecca's conference "Don't Judge What You Can't See" held in March went well; great attendance
- Rebecca and I continue to work with University of Montana in developing a self-employment program manual specific for Tribal VR Programs
- Working closely with Gallup DVR

IV. Director's Report – Robert Alirez, Acting Executive Director, DVR

Robert Alirez report available hardcopy by request

- A. Order of Selection – will remain until end of fiscal year, almost 3000 referrals from outside of those 1390 on delayed status so we have a lot of catch up to do this fiscal year
- B. Staff Positions – 10 new supervisory counselors start date was 23 March 2019, we are looking to fill 14 RSU vacancies, March 9 we had a rapid hire 7 hires to include DDS vacancies, Sandy – how many vacancies to you have? Robert - we have 108 vacancies including DDS, by the new state fiscal year we will be in a better position
 - a. VRC – Internal VRC's promoted up and some from the outside
- C. New Contracts – none no new contracts that we are looking at getting into
- D. Future Budget Projects – Eileen will touch on that piece of it but one request I received from the LFC a couple days ago was the appointments here they wanted to know if all appointments to this board are filled. Sandy – no we are like less than half we have about seven. The Governor was looking to fill that. Bernadine – we should have minimum of 15 appointments. I created a chart and sent it to Kathy Abernathy along with what agency they belong to. Eileen – Robert did you say the LFC was questioning or the governor's office? Robert – well the request came from the governor's office but the LFC analyst have requested the appointments. Robert – going back to the Rapid Hire, we are working with SPO to do appropriate placement, moving forward with every one of our new hires and that is causing some animosity with DVR staff that has been here for like 15 years + and then you have someone come in with 7 years making more, it is causing high attrition rate and we may see more people leave. Keith – is that in regard to experience or productivity or knowledge? Robert – yes, it is experience.
- E. Michael Archibeque/Customer Surveys – Comprehensive Plan & Satisfaction Surveys Handout provided
 - Project update – Phase 1 – 4 are complete
 - Phase 5 – is ongoing completion of final report will be 15 April 2019
 - Bernadine – I really want to thank Robert and Lucinda for sticking with this and picking a great contractor to get this done. As the report gets done, I would like to use the graphs in our annual report. The goal from this report is to see what's good about DVR and not just to see its deficits.
 - Michael - Thank you, DVR, for contracting us to this work for you. We've enjoyed putting this plan/survey together.

V. ASU Deputy Director Report – Eileen Marrujo

- A. DVR Financial – Report provided

- Total Budget - \$50,527,800
- DVR will be calculating the FFY18 General Fund Match and the Maintenance of Effort for the Basic Grant in October 2018. DVR is still in the process of converting all vacant positions status from Permanent to Sponsored Term. DVR has met the FFY18 Maintenance of Effort for the Basic Grant.
- Legislative Update – HB2 General Appropriation Act (GAA) passed; however, it has not been signed by the Governor
- DVR was successful in retaining Non-Reverting Language for FY20

VI. DDS Deputy Director – Daniel Roper

A. DDS Update – Report provided

- Total Budget - \$13,143,193
- Staffing – 111 FTE, 64 Staff Members, 21 Medical Consultants
- Major Issues – primary issue the NM DDS is experiencing is staff retention
- Accomplishments – NM DDS continues to be one of the region's top performers in quality. Year to date accuracy is 96.4%.
- Summary – despite the numerous challenges, the NM DDS continues to do well when measured against the performance measures over which it has control (quality, cost effectiveness and production).

VII. Acting RSU Deputy Director – Lucinda Garcia- Report available upon request

- A. MOP Updates – working on MOP taking into account the feedback from RSA and making the changes – it needs to be re-formatted, our information was in there just not in the right areas and we weren't finding it. RSA did state they do not need to approve it.
- B. Performance Statistics – online referral is amazing; I know our transition counselors going out to the school it comes in very handy; it also has its negatives our area 9 Las Vegas is not getting many referrals, but I think that is because of order of selection, but I do like the online referral process and I think most people do. Statistics for current fiscal year, we've accomplished well we've received 2,508 applications received, and we are at 45% of meeting our objective for the application. Eligibility we have done 2,209 that is 43%, we have written 1,101 IPE's that is 41% of our objective, successful closures is not that high it's 561 that's 30%. Federal Fiscal Year we have 6,096 open federal cases we opened 1550 cases. PETS – Pre-Employment Transition Service we have IGA (inter Agency Agreements) with Rocky Mountain Youth Group Co-op, School for the Deaf, Rec 5 and UNM pre-employment transition services. This summer we want to get a contract with Bernalillo High School providing the students with work-based experience.
- C. Staff Training – APS has 14 interns, Gallup has 5 interns, Rio Rancho has 9 interns, Gastons has 9 interns.
- D. Pilot Projects – please see “dear teacher” on YouTube – teaching kids how to self-advocate. We are developing project search at Buffalo Thunder (18 students out of Santa Fe). Jemez Tribal was determined the site was in appropriate at this time.
- Special Ed Clinics may be a way that we can help DVR get into the Rio Rancho Schools.
 - Counselors are not used to getting out there especially in the Metro area those are little challenges we are having
 - Changes will be requirements which will be entered in the employees EE and we are contracting counselors to help our youth

VIII. SRC Former Chairperson Report – Bernadine Chavez

- A. Discussion of SRC Orientation – Tracy – I will need to reapply as my term is only a 2 year I don't know why. Showcase awards.

IX. Report from Sandy Sandoval – Coalition of SRC Orientation

Sandy has no report

X. Old Business

- A. Discussion of annual report and process – Bernadine stated the annual report was not published but it was sent to RSA by her.
- B. Needs Assessment – Sandy Sandoval – SRC will be revamping the award process, lets establish an ad hoc committee, Tracy, Bernadine and Sarah will be on the ad hoc committee. Bernadine suggested SRC give an award to a DVR self-employment individual, and an innovative practices award
- C. Client satisfaction survey and contractors – Bernadine and Sandy – SRC will get finished report and distribute

XI. New Business

- A. Discussion of Public Forums (New Ideas) – Public Forums – people just don't attend, people seem to attend conferences. A captive audience is needed. Tracy Agiovlasis – the ATC 19 “Unlock the Door...with Assistive Technology” conference is coming up May 6th and 7th I can ask for a room for the 7th from 3-4pm; that could be a way to get a captive audience. Sarah Michaud – the annual report is due end of December – along with end of year data we receive from DVR we'd like 2 success stories and pictures (Lucinda has great success stories, Robert lets get from different DVR areas) another suggestion can we get the internal DVR Newsletter, and the local newspapers because this is such good stuff for the media vs the what has been put out.
- B. Review of By Laws – Rebecca Holland – tabled to next meeting
- Sandy and Berna created a list of what SRC is responsible for and what the agency, DVR is responsible for
 - Bernadine Chavez – I want to thank DVR for the letters they sent out about the sub minimum wage; these letters were very helpful. Go to YouTube and see the video on sub minimum wage
 - DRNM is suing Adelante

XII. Comments from Audience - None

XIII. Other Business

- A. Set time, location, date for next several meetings – Sandy Sandoval
- B. Next meeting will be held on June 4, 2019 9:00 a.m. at DVR Las Vegas NM office – 32 NM 65 Hot Springs Blvd., Las Vegas, NM 87701

XIV. Adjournment

Sarah Michaud moved to adjourn this meeting TJ Chester seconded. This meeting is adjourned at 12:10 pm