

Draft Minutes for November 16, 2022, SILC Quarterly Meeting

New Mexico Statewide Independent Living Council
Quarterly Meeting: November 16, 2022, 10:00 am
The SILC Quarterly Meeting was held virtually Via-Zoom

- I. Welcome Call to Order: Meeting was called to order by Chairman Jason Gordon at 10:06 am.
- II. Roll Call of SILC Members: Chairman Jason Gordon
 - a. Jason Gordon, Chariman-Present
 - b. Coby Liningstone, Vice Chariwoman Present
 - c. James Salas-Present
 - d. Petra Solimon-Present
 - e. Paula Seanez-Present
 - f. Casey Stone-Romero-Present
 - g. Lisa McNiven, Left at 9:24am
 - h. Peggy Hayes, Joined at 9:24 am
 - i. Audra Wilson, joined at 10:00 am

Also joined

- a. Juan Haro, CFB
- b. Jeff Levine, DVR
- c. Greg Trapp, CFB

No SIL Representation

No quorum

Jason would like to step down from Chairman. He can no longer continue.
Coby and Alicia have been working together to continue the SILC duties.
Coby would also like to step down as Vice Chairwoman. Jason will stay on to do the PPR.

Elections will be held during the first quarter of the fiscal year. Chair and Vise shall be elected annually during the first quarter of the fiscal year.

Roll Call 10:06 am

- a. Jason Gordon
- b. Coby Liningstone
- c. James Salas
- d. Petra Solimon
- e. Audra Wilson
- f. Paula Seanez
- g. Peggy Hayes
- h. Casey Stone Romero

SILC Partners Present

- a. Leslie Wright
 - b. Charlie Phelps-San Juan
- Quorum established at 10:07 am

- III. Introduction of SILC Members, CIL Directors, State Agencies/Partners, and Other Guests:
Charmin Jason Gordon
- IV. Action Item: Approval of Minutes for May 19, 2022, Meeting: Chairman Jason Gordon
 - a. Peggy Hays motion
 - b. Paula Seanez secondsPasses with one abstention, Approved
- V. Approval of possible changes to the agenda order and deletion of Agenda Items (Action by vote will be taken if there are any changes/deletions): Chairman Jason Gordon
 - a. No items change so no motion required
- VI. Action Item: Election of Officers for NM SILC- Jason Gordon
 - a. Jason will be resigning
 - b. Colby will also be resigning her position.
 - c. Consider whether you would like to be on the SILC. Jason will be around for training.
 - d. Motion to table action until next meeting.
 - a. Coby motioned
 - b. Petra second
 - c. unanimously voted
- VII. Action Item: Open Meeting Act-annual approval to accept best practice when conducting business as NM SILC.
 - a. Nothing has been sent out regarding the OMA
 - b. SILC has a standalone OMS
 - c. Jason will send to Casey and Casey will send out to the group
 - d. Motion to table item until next meeting
 - a. Paula motioned
 - b. Peggy Seconded
 - c. Unanimous
- VII. Action Item: Review of NM SILC Bylaws; Chair to appoint a committee for needed updates
 - a. Move to postpone electing anyone to the committee until we have a chair and vice chair. Within the next six months -new by laws
 - b. Coby would like to join but not char
 - c. General review of all aspects of the bylaws
 - d. Piece by piece all in compliance, professional and according to all the laws and statutes.

- a. Pandemic
 - b. OMA
 - c. General review
 - d. General updating
 - e. Bylaws were sent for previous meeting
 - f. Form a committee for this
 - g. Motion to table committee to review the bylaws until new officers are appointed
 - a. Coby motioned
 - b. Lisa seconded
 - h. Paula does not agree with motion, states Jim and Peggy, as part of NMCFB you have solid bylaws, would you be interested in forming a committee to discuss those. Jim is happy to be involved but is unsure of what bylaws Paula is referring to. Peggy would be glad to help.
 - i. Coby withdrew the motion
 - a. Lisa seconded the motion
 - j. Paula, James Salas, Peggy & herself will create a subcommittee to SILC review the bylaws, consist of James, Peggy and herself, to bring back to review and bring back any recommendations for amendments.
 - a. Peggy seconded
 - b. Unanimous voted
- IX. Action Item: Establish request for (RFP) posting new positions at NM SILC
- a. Clarification for SILC Coordinator, assumption she means SILC coordinator. Approval to get process started to put out a request for new SILC coordinator.
 - b. RFP DVR assist with three quotes
 - c. SILC budget
 - a. \$51,500 Coordinator
 - b. \$13,500 Advertise
 - c. \$10,000 In state travel
 - d. \$10,000 Out of state travel
 - d. \$45 per meeting as long as they are not state or federal employees
 - e. Non salary public officer judicial, legislative all board committee or commissar
 - f. Paula: DVR proceeds in soliciting coordinator immediately contract no later than March 2023 New RFP for FY 24 so there is no Gap in services
 - a. Peggy second
 - b. Unanimously voted
- X. Action Item: Discuss about monetary contribution to CIL Disaster Fund because of devastation caused by Hurricane Ian in Puerto Rico, South Carolina and Florida CIL's
- a. ACL put out a notice to discuss members of disabled communities affected by Hurricane Ian. As a member of the whole community for CILs and SILC I wanted to be one of those agencies/boards that participated in donating money to that organization.

- b. Lisa, do we as a SILC are able to donate funds? Jason does not think we are, our budget is laid out to support different things.
 - c. Lisa will put together a list of disaster recovery organizations and send to Jason to share with the group

- XI. Quarterly Report/ Update: Charmin Jason Gordon
 - a. Working on PPR as last action of Chair

- XII. State Agency Quarterly Financial Report-pertinent to the actions as Designated State Entity (DSE) for processing fin=ding for NM SILC:
 - a. Division of Vocational Rehabilitation (DVR); Director
 - a. financial budget
 - 1. \$51,500 Coordinator
 - 2. \$13,500 Advertise
 - 3. \$10,000 in State Travel
 - 4. \$10,000 Out of State Travel
 - b. Alicia has accepted a VRT position but will help with PPR
 - c. Hiring Admins but will continue as planned
 - d. seven contracts for independent living
 - e. Hired a CFO Krystal Roybal
 - f. All DVR locations are open Monday through Friday 8am – 5pm
 - g. We received an increase in Federal funds. We are asking for state match
 - h. 23% vacancy for RSU
 - i. SRC POP revisions policy
 - j. Prog year 21 41 % employment; data getting better
 - k. Officially open on all categories
 - l. October is National Disabilities Employment Awareness month
 - b. NM Commission for the Blind; Executive Director, Gregg Trapp
 - a. two long time retirements
 - b. Hiring from Texas, but was originally from NM
 - c. Having a hard time filling position, one in Santa Fe
 - a. Independent Living teacher
 - b. VR counselor position in Roswell
 - d. LFC hearing in Mid-October, flat funding request
 - e. PPR will get with CFB early to ensure the wording fits.
 - c. AIVRS program: Executive Director, Paula Seanez
 - a. New leadership- President elect will be BUU Nygrien
 - b. Michelle Montoya (vise) will take office in January
 - i. Will meet regarding services for WD, increasing IL program
 - c. Looking forward to working with new admin in Jemez Navajo Laguna
 - d. RSA released an RFP for additional programs
 - e. 94 American Indian VR across the county allowed to carry over funding to assist transition efforts
 - f. Window Rock Chinely to expand WBL opportunities

- g. DVR reached out to Project Search initiative Kirtland including Shiprock
- h. MOU of agreement to DVR by December to finalize
- i. Hope to expand MOU to expand Pre-Ets transition for YWD
- j. Continue to try to fill positions
- k. Collaborating with AIVRTAC and DVR to start Project Hope February 2023
- l. All officer and communities fully open
- m. Jemez without HR personal came on board one month ago
- n. Petra in June interim Superintendent, been doing LA Connections
- o. Pueblos open-wear mask and call first. Practicing CSP
- p. May be losing Program assistant

XIII. CILS Reports/Updates

- a. New Vistas: Sarah Michaud, Santa Fe NM
- b. Independent Living Resource Center (ILRC): Michael Murphy, Albuquerque NM
- c. The Ability Center: Albert Montoya, Las Cruces, NM
- d. CHOICES: Audra Wilson, Roswell NM
 - a. Still providing core services, 3-4 new people a day
 - b. Down two employees
 - c. Still working with Eastern Reg Housing Authority HUD voucher
 - d. Roswell has an influx of people and not enough housing
- e. San Juan Center for Independence (SJCI); Leslie Wright, Farmington NM

XIV. Public Comments: Request for Public Comments. Chairman Jason Gordon

- a. No Public Comments

XV. Decision on Next SILC meeting AND Charmin's Closing Remarks: Charmin Jason Gordon

- a. wonderful work everyone is doing. Just to be clear after his timeline, I am going to do the PPR. One thing to advise, will be asking the CILs and some of you for input that has happened this year. Will work with DVR to get this done. Planning on that being last real action as Chair. Will plan on having meeting in January, once someone soon is elected, they will run the meeting. Some of current members consider being chair or vice chair. Will also talk with the CILS and Directors about filling Audra's position. Casey will assist with appointment.

XVI. Adjournment: Charmin Jason Gordon

- a. Paula Motion to adjourn
- b. Peggy seconded the motion

Meeting adjourned at 12:15