

**NEW MEXICO STATEWIDE INDEPENDENT LIVING COUNCIL
SPECIAL MEETING**

Date/Time:

Wednesday September 13, 2023 at 2:45 pm – 3:45 pm

Location:

Webex

Join meeting

Join from the meeting link

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Join by meeting number

Meeting number (access code): 2634 421 0139

Meeting password: xVW8DXpEc29

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+1-415-655-0003,,26344210139## US Toll

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Dial 26344210139@nmdvr.webex.com

You can also dial 173.243.2.68 and enter your meeting number.

- I. **Welcome/Call to Order:** Chair, Coby Livingstone
 - a. Meeting called to order at 2:45pm

- II. **Roll Call:** Chair, Coby Livingstone
 - Coby Livingstone, present
 - Peggy Hayes, present
 - Casey Stone-Romero, NMDVR present
 - Angelina Payan, NMDVR present
 - Kathy Cooper, guest present
 - Sarah Michaud, present joined at 2:57pm

- III. **Approval of Agenda:** Chair, Coby Livingstone
 - Peggy Hayes motions to approve agenda
 - Sarah Michaud Seconds
 - Roll Call:
 - Sarah Michaud, yes
 - Peggy Hayes, yes
 - Coby Livingstone, yes
 - Passes unanimously

- IV. Discussion with Rudy Grano and/or designated from New Mexico Division of Vocational Rehabilitation.
 - a. Define purpose of the position of consultant to the SILC Executive Committee.
 - i. This service will include assessing needs and identifying current obstacles in the organization, identifying potential projects, and scoping out potential solutions.
 - b. Creating a list of job duties
 - i. Assist with collaboration between SILC and CILS
 - 1. Engagement with Disability Organizations
 - 2. State Agencies
 - ii. Assist in recruitment
 - 1. Hiring a SILC Coordinator
 - 2. Resume/ Application Review
 - 3. Interviewing
 - 4. Orientation and IL training as necessary
 - iii. Assist the NMSILC Board in understanding the Roles and Responsibilities
 - 1. Duties
 - 2. Bylaws and Policy Updates
 - 3. Rehabilitation Act
 - 4. Compliance
 - iv. Miscellaneous
 - 1. Strategies for outreach
 - 2. Core Service funding discussions
 - 3. Open Meetings Act/ State Laws
 - c. Salary
 - i. Kathy Cooper will send Scope of work Estimate to Casey
 - ii. Hourly rate would be best
 - d. Hours per week
 - i. Average of 5 to 6 hours a week
- V. Adjournment
 - a. Adjournment by Chair at 3:41pm

If disability-related accommodation is required for your attendance, please contact the SILC Chair, Coby Livingstone, 505-259-3672 at least 5 days prior to the meeting.